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# Grading Policy 2024-2025

## GRADING PHILOSOPHY

Walter P. Carter Elementary/Middle School is committed to maintaining rigorous performance and achievement standards for all students and to providing a fair process for evaluating and reporting student progress that is understandable to students and their parents/guardians and relevant for instructional purposes. Therefore, it is our responsibility to make sure that the policy below is adhered to by all staff members of the WPC community.

## TRACKING STUDENT PROGRESS

Students and families will receive a syllabus from the teacher highlighting grading practices for the course or grade level within the context of this policy.

All teachers will use Infinite Campus as their official gradebook and, apart from enrichment classes or when assignments take more than a week to complete, will enter at least two grades per week per subject taught. **For more clarity, teachers will enter two classwork/participation grades per week, one formative assessment every two weeks, and summative assessments as assigned according to the Assessment Strategy.**

Parents and students can track grades using the Infinite Campus Parent Portal, which can be accessed by receiving an access code from the main office and visiting [www.baltimorecitypublicschools/campusportal](http://www.baltimorecitypublicschools/campusportal).

## GRADE COMPONENTS

The following components are part of a student's grade. Within our school, you will see the following categories of grades:

- **Assessments (70%):** This category includes both formative (ongoing) and summative (ending) ways of assessing student learning with the goal of supporting student growth and success. No single component assessment should be weighted in a manner that it alone could cause a student to fail. o This includes projects, tests, quizzes, portfolios, and benchmark assessments
- **Classwork (20%):** This work includes written or oral work done in a classroom by a student synchronously or asynchronously; homework is an asynchronous learning experience and is categorized as classwork.
- **Participation (10%):** This work includes the active engagement of students expressing their ideas in a way that others can comprehend their understanding of a topic synchronously or asynchronously. This includes, but is not limited to, participation in classroom discussion, group work, and activities.

### **MAKE-UP WORK DUE TO ABSENCE**

Teachers will provide makeup work within three (3) school days of the student's last absence, and students must turn in assignments within seven (5) school days after they are provided by the teacher. The time allowed for makeup work may be extended on a case-by-case basis for extenuating circumstances determined by the teacher.

### **REASSESSMENT**

We understand that students may demonstrate improved content mastery within the course of a grading term. With the teacher's agreement, a student may take an assignment that covers the same content that was covered in a prior assignment, and that grade can replace the previous grade. The specific questions must be changed from the prior exam, and the reassessment must occur in the same quarter, prior to the midterm or final examination at the teacher's discretion.

### **GRADE CALCULATIONS**

Grades are calculated in the following manner (Major courses are yearlong: Mathematics, ELA, Science, and Social Studies, other courses such as enrichment courses: Dance, P.E., Art, Theater, Foreign Language, Music and Computer Science can be labeled as a semester course:

	<b>Grade Calculation</b>
Year-long Course	Term 1: Quarter 1 Grade=40%, Quarter 2 Grade=40%, Mid Term Grade=20% Term 2: Quarter 1 Grade=40%, Quarter 2 Grade=40%, Mid Term Grade=20% Each Term=50% of Final Grade
Semester Course	Quarter 1 Grade=40%, Quarter 2 Grade=40%, Mid Term Grade=20%
Courses Without Exams	The Grade of Each Term is Weighted Evenly

### **FAILING GRADES**

(Middle School Students grades 6-8)

If a student receives an F as a marking period grade, the numerical equivalent of that grade cannot be lower than a 50 when used to calculate the student's final grade.

If a student failed a marking period by earning a 50-59, that score should remain unchanged when calculating the student's final grade. A student's overall course grade may be less than a 50 as final examination grades ranging from zero to 100 are included in the final grade calculation.

Additionally, a narrative comment will be provided by the teacher requesting a parent conference.

### **GRADING SCALES**

#### **Grades PreK-1**

P=Proficient: 80-100%

I=In Process: 60-79%

N=Needs Development: Below 60%

INC = Incomplete. The "INC" grade may be used temporarily for students who have been lawfully absent from school and have not had an opportunity to make up missed work prior to the end of a marking period.

L = Late Enrollment. An “L” will be issued when students enroll in a course near the end of a marking period, without available equivalent grades from a prior school to inform the calculation of the marking period grade.

PASS= Pass. A “PASS” may also be used for English Language learners (ELs) in the beginning stages of English language acquisition (WIDA levels 1-1.7, verified in the online student information system) when English proficiency limits accuracy of earned letter grade.

### Grades 2-5

E = Excellent

G = Good

S = Satisfactory

P = Poor

U = Unsatisfactory

E = 90 – 100	G = 80 – 89	S = 70 – 79	P = 60 - 69	U = 59 or below
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**INC** = Incomplete. The “INC” grade may be used temporarily for students who have been lawfully absent from school and have not had an opportunity to make up missed work prior to the end of a marking period.

**L** = Late Enrollment. An “L” will be issued when students enroll in a course near the end of a marking period, without available equivalent grades from a prior school to inform the calculation of the marking period grade.

**PASS**= Pass. A “PASS” may also be used for English Language learners (ELs) in the beginning stages of English language acquisition (WIDA levels 1-1.7, verified in the online student information system) when English proficiency limits accuracy of earned letter grade.

### Grades 6-8

97-100	A+	73-76	C
93-96	A	70-72	C-
90-92	A-	67-69	D+
87-89	B+	63-66	D
83-86	B	60-62	D-
80-82	B-	59 and below	F
77-79	C+		

1. **INC** = Incomplete. The “INC” grade may be used temporarily for secondary students who have been lawfully absent from school and have not had an opportunity to make up missed work prior to the end of a marking period.
2. **W** = Withdrawn. A “W” will be issued when a student is withdrawn from a course (Semester or Full Year) prior to completion of the course.
3. **L** = Late Enrollment. An “L” will be issued when students enroll in a course near the end of a marking period, without available equivalent grades from a prior school to inform the calculation of the marking period grade.
4. **PASS**= Pass. A “PASS” will be issued when:
  - a) credit is awarded through credit by exam;
  - b) credit is awarded for coursework from non-accredited schools;

- c) credit is awarded for home school instruction prior to enrollment in City Schools; or may also be used for English Language learners (ELs) in the beginning stages of English language
- d) acquisition (WIDA levels 1-1.7, verified in the online student information system) when English proficiency limits accuracy of earned letter grade.

Additionally, our goal is to maintain transparency with student grading to ensure that parents and students have consistent communication and ample time to address any academic concerns before the end of the academic year.

If you have any questions or concerns, please do not hesitate to contact the school office at 410-3966271.

Thank you for your continued support and cooperation.